

# 3 -Tabs In One File Folder

Create the tab position of your choice by folding on the appropriate crease, or score-line. These score-lines are marked on the folder to help you understand which fold creates which tab position. Please note that there are markings on both sides of the folder, since creating right or left tab positions require folds on opposite sides of the folder. Never search again for a folder with the right tab. The folder you want is always in your hand.

